

General Requirements of the Supply

INDICE DEGLI AGGIORNAMENTI

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1. INTRODUCTION

SALENTEC srl, henceforth referred as SALENTEC, operates in the worldwide Aerospace and Biomedical domain, manufacturing industrially ceramic and plastic components.

2. SCOPE AND APPLICATION FIELD

This document defines the general requirements for the external supply of critical products, processes or services required for the activities performed by Salentec and it is distributed to the Providers/Contractors, by publishing on the Salentec's website: www.salentec.com.

In case of conflict, the requirements specified in Salentec's contracts or purchase orders take precedence over those ones reported in this document.

In the order format, Salentec refers to this document and it assumes the Supplier has fully accepted it.

No deviation in its application is acceptable unless previously agreed between the parties by formal agreement.

SALENTEC classifies its suppliers in

Critical Suppliers: (CR) suppliers who have a direct impact on product compliance and are included in the Critical Supplier List for Salentec and henceforth named Suppliers.

Secondary Suppliers: (SEC) all others.

3. SUPPLY REQUIREMENTS

The Supplier is committed to provide products for Salentec with the batch number of the supply and/or the identification of the process used, including all the parameters identified as critical in the technical data sheet, or the documentation proving compliance with the agreed technical requirements .

4. CERTIFICATION

Suppliers included in Salentec's list of Critical Suppliers shall hold the certification ISO 9001 or, at least, shall prove that it is pending.

5. EXTERNAL SUPPLIERS

If the supplier uses external suppliers for the supply of its goods or services, it shall obtain the approval by SALENTEC

6. NON COMPLIANCE MANAGEMENT

The Supplier undertakes to communicate non-compliant processes, products or services to the organization and to obtain approval for their delivery



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7. COUNTERFEIT PARTS

The Supplier shall prevent the use of counterfeit parts.

8. NOTICE OF CHANGES

The Supplier shall communicate to SALENTEC changes to its production process, products or services including changes in external suppliers or localization of production and obtain approval from the organization.

9. TRANSFER OF REQUIREMENTS

The Supplier shall transfer the applicable requirements including the General Supply Requirements of SALENTEC to its external suppliers.

10. SAMPLES FOR TEST

The Supplier shall provide samples for design approval, verification/inspection, investigation or audit, upon request of the organization.

11. STORAGE OF DOCUMENTS

The Supplier shall keep documented information regarding the conformity of the products/services supplied for at least 5 years from the conclusion of the supply contract.

12. AUDIT

The Supplier shall allow SALENTEC's representatives, its Customers and regulatory Authorities to freely access to the areas in its facilities and at any level of the supply chain where activities are being performed related to SALENTEC products and allow them to consult all the associated documents and/or to perform Audit activities at each level of the supply chain.

13. HUMAN RESOURCES

The Supplier shall ensure that its staff is aware of their contribution to the conformity of the product or service, of their contribution to the safety of the product and of the importance of ethically correct behavior.